

MAY/JUNE  
MAI/JUIN  
**2023**

CALL FOR  
**PROPOSALS**  
AND INFORMATION FOR PRESENTERS

APPEL À  
**PROPOSITIONS**  
ET INFORMATIONS POUR LES PRÉSENTATEURS



CONVERGENCE OF  
**GENEROSITY**  
CONVERGENCE DE  
**GÉNÉROSITÉ**

**OTTAWA**  
APRIL·AVRIL  
**3-5 2024**

**CAGP's 30th National Conference on Strategic Philanthropy**  
**Le 30<sup>e</sup> congrès national de l'ACPDP sur la philanthropie stratégique**



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The National Program Committee invites you to participate in CAGP's 30th National Conference on Strategic Philanthropy.

## 1. Conference Theme and Objectives

The annual conference is a showcase for gift planners, fundraisers and professional advisors, and other senior leaders to exchange information, knowledge and ideas on all aspects of gift planning, from the interpersonal to the highly technical, as well as broader issues and trends pertinent to our delegates.

In our efforts to strengthen diversity, CAGP encourages and is actively seeking speakers from all diverse backgrounds to present at our upcoming conference. Allyship begins with listening, speaking and amplifying, and CAGP would like to play an active role in providing opportunity to share experiences, promote awareness and create a more inclusive sector.

Our theme this year is:

### *Convergence of Generosity*

#### **Conference objectives are:**

- Offer leadership and learning on strategic gift planning
- Explore and discuss the evolving landscape of charitable giving in Canada
- Centre philanthropy's role in a more inclusive, equitable and just future
- Strengthen the networks of gift planning professionals

## 2. Conference Format & Delegates

CAGP's 30<sup>th</sup> Annual National Conference will April 3-5, 2024 in Ottawa, Ontario. We anticipate engaging 350+ delegates from across the country.

CAGP members are leaders in Canada's charitable community and provide donors/clients with new and innovative ways of achieving their philanthropic dreams and impacting Canada's philanthropic landscape in meaningful ways. Members also include professional advisors – lawyers, insurance brokers, accountants, financial planners etc. who advise clients at all ages and stages on the management and disposition of their wealth. Through a commitment to a stringent Code of Ethics, continual learning and networking and a willingness to share, our members are committed to growth and development as professionals in their respective fields.

## 3. Call for Proposals

The Conference Program Committee is seeking proposals for sessions to contribute to an overall program that will:

- Attract and serve a rich, diverse audience
- Bring the conference theme and objectives to life
- Be relevant and engaging for attendees at all levels of experience and across the professional spectrum of gift planners.

- Address traditional topics of gift planning, as well as the changing face of philanthropy and broader professional issues or trends;
- Clearly demonstrate how an understanding of gift planning wisdom can help organizations, communities and donors achieve their philanthropic dreams
- Engage delegates through creativity and interaction, a variety of approaches, concepts and applications

*In our ongoing efforts to offer the CAGP National Conference as an inclusive and diverse event, we welcome and encourage proposals for sessions which limit participation to individuals with shared intersectional identities, in order to create spaces for nuanced conversation and learning connected to experiences borne-out of those identities.*

## **The deadline for submissions is Friday June 30<sup>th</sup>, 2023.**

### **4. Topic Streams & Session Examples**

Topic Streams are set to be congruent with [CAGP's Competency Framework](#). Speakers are encouraged to consider the following Topic Streams and examples in developing their proposal, as well as submit additional topics of interest/relevance to our delegates.

#### **A. Building Relationships**

Sessions that explore the art of being truly donor/client-centered, as experienced professionals share strategies and tactics for building an authentic rapport with donors and clients that will evolve relationships from the transactional to transformational.

- Working with people who are bereaved or facing mortality
- Donor visits; Working with donors with dementia; Tough donor conversations
- Diversity and inclusion; Building cultural competency
- Recognition and stewardship practices
- Managing a gift planning portfolio; identifying gift planning prospects; closing a gift
- Working with executors and trust companies
- Building and cultivating relationships with donor's families and professional advisors

#### **B. Gift Planning Vehicles**

Bequests are the cornerstone, but why stop there? These sessions will serve to increase knowledge and understanding of the variety of current and deferred gift vehicles, such as securities, registered funds, insurance, gifts-in-kind, as well as the opportunities and impact they have for donors.

- Testamentary gifts, insurance, registered funds, blended gifts, and strategies; Problematic or innovative gifts and receipting case studies; Strategic giving case studies
- Advanced gift vehicles, e.g. gifts of options, dividends, flow through shares, real estate, CRT's

- Donor Advised Funds; Working with high net worth donors

### **C. Legal Issues & Ethics**

These sessions will help professionals hone their technical knowledge and sharpen their expertise, tackle unique challenges and opportunities of gift planning, and manage gift planning programs with excellence.

- Understanding tax planning and advantages; Common law and Quebec Civil Code issues; legal obligations for charities
- Non-profit accounting, gift processing and receipting
- Legal, regulatory and financial aspects of gift planning; New Trust laws and impact on estate administration
- Transitioning into retirement
- Boundaries in gift planners' relationships with donors;
- Scandals around charity/philanthropy and the impact on citizen trust

### **D. Know Your Charity**

Philanthropists are becoming increasingly involved and savvy, and estates are becoming more complex, making a sound understanding of governance and financial matters integral to success. These sessions reach beyond gift and estate planning to the broader spectrum of charity management and oversight.

- Digital tools for gift planning; Data
- Leadership development; Organizational culture
- Hiring/Motivation/Evaluation/Training; Workplace issues, e.g. toxicity, harassment
- Integrated gift planning; Breaking down silos
- Sub-sector issues: education, health, faith-based, community foundations, arts/cultural sectors
- Gift planning in a small shop
- Creating a gift planning case for support for your Board; Goal setting and measurements for senior staff and Board reporting
- Policies & procedures

### **E. Marketing & Communications**

These sessions introduce delegates to the newest and greatest ideas to develop and distribute targeted gift planning marketing and communications collateral across multi-media platforms.

- Demographics
- Multicultural perspectives on death, dying, estate giving, etc.
- Benchmarks and metrics; research on giving and analytics
- Marketing methods, e.g. advertising, direct marketing, face-to-face, social media, websites, etc.
- Messaging in an age of information; Competing for attention in a multi-fractured information space

## F. Not About Gift Planning

We know there's more to learn and share than the technical stuff, and we love new ideas, so don't let the above limit you. If you have a concept to share, a difficult situation to discuss, a challenge you've learned from, an inspiring approach to reveal, consider submitting a proposal.

Our delegates have also told us they're interested in:

- Leadership skills and career development
- Personal growth and wellness
- Curiosity and critical thinking
- The evolving philanthropic landscape
- Social change, inclusion, equity

## 5. Session Format

We are seeking proposals for sessions of either 60 or 90 minutes in length, in the following formats:

*Workshop Presentations:* Workshops should be a combination of presentation and dialogue with participants

*Panel Discussions:* Panels should reflect diverse views and experiences. A maximum of three panelists is recommended.

## 6. Education Levels

Please tailor your session to address one of the following educational levels:

**INTRODUCTORY:** Teaches basic gift planning skills. Best suited to those with less than 2 years of gift planning experience, those currently working in major, annual or campaign positions who wish to learn more about gift planning, or staff / board members considering establishing a gift planning program at their organization.

**INTERMEDIATE:** Advances or improves an active gift planning program. For audiences with *more than 2 years* of gift planning experience, e.g. gift planning officers, staff/board members who work on major giving, annual campaign, donor relations, policy, financial transactions and/or administration. Also suitable for professional advisors with an interest in improving their technical knowledge and basic skills in gift planning.

**EXPERIENCED:** Concerned with more detailed technical, regulatory and legal aspects of gift planning and dealing with donors/clients who are looking for expert advice on complex, transformational gifts. Best suited to those with 5 or more years in gift planning and professional advisors who follow a values-based, holistic approach in serving clients, and wish to incorporate charitable giving into their practice.

**GENERAL:** Educational sessions that would be of interest to gift planners, professional advisors or charity staff, volunteers or board members with any level of gift planning experience.

## 7. Expectations of Presenters

Presenters are expected to:

- Be open to discussing changes to the proposed presentation as recommended by the Program Committee.
- Review the attached article on writing conference session descriptions and ensure the session description provides clear learning objectives and accurately describes what the actual presentation will deliver.
- Not deviate from content, process, names or numbers of presenters outlined in the proposal without prior approval of the Program Committee.
- Provide a complete presentation in electronic format **by March 1, 2024**. This is a tentative date and will be confirmed in the new year.
- Conference delegates will be able to access the presentation on the CAGP website. Access will be password protected and available to registered delegates only.
- Agree to have the session audio and video recorded (if appropriate) and the presentation captured electronically for possible broadcast by CAGP following the conference. All presentation content remains the intellectual property of the presenter.
- **Understand that sessions are not to be a marketing opportunity for products or services, and the content should provide learning and actionable ideas for participants.** If you wish a speaking opportunity to market services or products, please speak to CAGP about sponsored-content opportunities.

CAGP is pleased to offer a one-day complimentary registration for the CAGP Conference as compensation for speakers. While we are enormously appreciative of the contribution of our education presenters, we regret that we are not able to offer an additional speaker fee or support conference related expenses, such as travel or accommodation. Details will be included with the speaker confirmation information.

## 8. Proposal Selection Criteria

We seek diversity in methodology, topics and sector focus, size of shop, experience level and demographics of presenters. We also try to balance regional representation by showcasing the experience and knowledge of presenters in the city where the conference is held.



The Conference Program Committee evaluates all proposals using an established review process based on the following criteria:

- Clear session purpose, description and intended results
- Presentation of ideas, experience and learning that reflects new thinking and/or improves the field of gift planning
- Level of audience engagement
- Draws on documented theory and/or practice
- A clear relationship between the session content and the conference theme and any or all of the conference objectives

An individual may submit more than one proposal. Please note that we seek to have a diversity of topics and speakers and thus prefer not to have speakers present more than one session, or have more than two presenters from any one organization, unless otherwise decided by the Program Committee.

## **9. Submission Information**

To submit your proposal, please visit the online submission form here: [2024 CAGP Call for Proposals Submission Link](#)

**The deadline for submissions is Friday June 30<sup>th</sup>, 2023.**

The primary presenter on the Session Proposal form will be notified of acceptance in October 2023.

In the online submission form you will be asked to complete these questions to submit a session proposal:

- a) Primary presenter name & contact information
- b) Additional presenters with contact information
- c) Day/time conflicts
- d) Choose the length of your session
- e) Choose the topic stream for your session
- f) What is the education level of your session
- g) Session title
- h) Provide a 100 word abstract of your proposal
- i) Provide a more descriptive abstract of the session (250 words)
- j) Speaker biographies (100 words each)
- k) Speaker photo (jpeg or png, 72-92 dpi, 1000-2000 pixels on the long side)
- l) Provide 3 learning objectives for your session
- m) How do you plan to engage the participants
- q) Teaching or speaking experience in the past two years
- r) If you have given a virtual presentation, please provide the url



## **10. For Further Information**

If you have any questions, please contact:

Caralen Law

Conference & Event Planner, CAGP

Tel: 416-706-8652 or 1-888-430-9494 x227

Email: [claw@cagp-acpdp.org](mailto:claw@cagp-acpdp.org)